

## Private Ambulance Scheme Proposal Form

### Personal Details

Name of Insured (Individual or Company):

Business Address including full postcode:

Tel No:

Email:

Website:

Years trading:

Business Description:

(Please state if you are a voluntary organisation)

CQC Registration Number:

Current Insurer:

Current Premium:

Renewal Date:

### Vehicles

Please complete the following:

Vehicle Number	Registration Number	Make & Model	Total No of Seats (incl. wheelchair spaces)	Engine Size	Year of Make	Cover? Comp, TPFT, Laid up	Blue lights fitted? Y/N	Vehicle Value * (see below)	Rating (Type see appendix below)	NCD years earned (if applicable)
1										
2										
3										
4										
5										
6										
7										
8										
9										
10										

\* The vehicle value must represent the market value including conversion costs and permanent fixtures and fittings. Any car valued £40,000 or over must have a tracking device fitted.

### Appendix

Vehicle Rating Types

Type 1 = Purpose built ambulance in accordance with the vehicle excise act 1994. Business use only.

Type 2 = Car/van fitted with blue lights (maximum 5 seats)

Type 3 = Minibus – (9-17 seats in total)

Type 4 = Car/van not fitted with blue lights (maximum 5 seats)

Type 5 = MPV (6-8 seats in total)

Type 6 = Motorcycle

Please note that any vehicle declared as an Ambulance must comply with the Vehicle & Excise Registration Act 1994: i.e. a vehicle that is constructed or adapted for, and used **for no other purpose than**, the carriage of sick, injured or disabled persons to and from welfare centres or places where medical or dental treatment is given and is readily identifiable as a vehicle used for the carriage of such persons by virtue of being marked "Ambulance" on both sides.

In respect of any declared motorcycles, please provide the following additional information;

Where are the vehicles kept overnight?

Please note all security features in place, i.e. locks, ground anchors, alarms, trackers, secure markings etc.

**Use of Vehicles:**

	Yes	No	Percentage of work:
Contracted 999			
Event coverage			
Patient transfer			
Psychiatric			
Contracted Airside Work			
Non Contracted Airside Work			
Overseas work			
Organ/Tissue Transfer			
Transportation of Medical teams			
Community First Responder			
Social Domestic & Pleasure			
On-road driver training			
Other (Please provide full information)			
<b>TOTAL</b>			

In total, what percentage of your driving is under blue light conditions?

 %

The maximum number of trailers in your possession at any one time

Do you ensure all vehicles adhere to and drivers are made aware of the 'Road Safety Act 2006' and 'Deregulation Act 2015'?

YES/NO

How is vehicle maintenance carried out? (How frequently / by whom / what is the procedure for reporting vehicle defects?)

Please advise of any additional risk management feature that your vehicles have;

Thatcham-approved alarms/immobilisers	No. of Vehicles Fitted	<input style="width: 50px; height: 20px;" type="text"/>
Non Thatcham-approved alarms/immobilisers	No. of Vehicles Fitted	<input style="width: 50px; height: 20px;" type="text"/>
Remote Tracking devices	No. of Vehicles Fitted	<input style="width: 50px; height: 20px;" type="text"/>
Front Facing Cameras	No. of Vehicles Fitted	<input style="width: 50px; height: 20px;" type="text"/>
Rear Facing Cameras	No. of Vehicles Fitted	<input style="width: 50px; height: 20px;" type="text"/>
Other Technology	No. of Vehicles Fitted	<input style="width: 50px; height: 20px;" type="text"/>

**Airside usage ONLY:**

If you have confirmed that there will be planned or contractual Airside use during the proposed period of insurance, please provide the following information:

Do you undertake any of the following activities inside an airport or airfield perimeter fence where a vehicle is:	YES/NO
- Used on parts of the airfield that are not defined roadways	<input type="text"/>
- Vehicle parking areas such as runways, taxiways and the airport apron	<input type="text"/>
- Used in connection with the carriage of passengers and crew to or from an aircraft (not including the use of public parking areas and standard departure/arrival lounges)	<input type="text"/>
- An emergency service vehicle?	<input type="text"/>

Please confirm the following:

- Which airports / airfields are visited?
- How often do you go airside per month or year?
- What activities are undertaken Airside?
- What minimum distance are you required to maintain from aircraft?
- Are all employees escorted by airport personnel to and from the contract site? YES:  NO:
- If No, please give details.
- What is the access route to the contract site?

**Policy Excess**

Policy standard excess is £250 accidental damage, fire & theft, £150 windscreen. Please select below if a higher voluntary excess is required;

£500 accidental damage, fire & theft, £150 windscreen	<input type="checkbox"/>
£750 accidental damage, fire & theft, £150 windscreen	<input type="checkbox"/>
£1,000 accidental damage, fire & theft, £150 windscreen	<input type="checkbox"/>

**Drivers**

**Driving restriction required;**

Policy cover automatically excludes drivers aged Under 21, with a full UK licence for a minimum of 12 months unless named and approved.

**Please select option below if a further driving restriction required;**

Excluding drivers aged Under 25 with a full UK licence for a minimum of 24 months:	<input type="checkbox"/>
Excluding drivers aged Under 25 with a full UK licence for a minimum of 12 months: (if any driver is aged under 25 please provide details below)	<input type="checkbox"/>

Please advise the number of individuals who may drive for your business;

Full Time employees	<input type="checkbox"/>
Part Time employees	<input type="checkbox"/>
Agency Drivers	<input type="checkbox"/>
Casual Drivers	<input type="checkbox"/>
Bona-fide sub-contractors or independent contractors	<input type="checkbox"/>
Self Employed	<input type="checkbox"/>
Insured only	<input type="checkbox"/>
Insured and Spouse (Please provide details below)	<input type="checkbox"/>



Please indicate the level of turnover of driving staff during the last 12 months;  %

**Young Drivers;**

Should you need to add drivers under the age of 21, they will need to be pre-agreed by insurers. Please complete the following if a driver under the age of 21 is required to be added to the policy;

The purpose behind adding a young driver?

Have you changed your strategy and will be employing young drivers going forward?

Young driver age and date of birth?

Please confirm the driver holds a suitable licence and appropriate qualifications YES:  NO:

Please specify any convictions/conditions?

If any drivers are to be named under the policy, please provide details below;

Driver Name	Date of Birth	Date passed UK Driving Test	Date of employment	Job Title

**Driver Management**

**For all new employees who will drive on business, do you;**

**YES NO**

Complete an application?

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

Take a copy of their driving licence?

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

Obtain details of any previous motoring accidents or convictions?

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

Follow up on references?

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

Provide induction training?

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

**For existing employees, do you;**

**YES NO**

How often do you check their licences?

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

Do you issue drivers with a company driver handbook?

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

Do you records and analyse incidents?

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

Do you interview the driver following an accident?

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

Do you complete an accident report form?

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

Do you operate a penalty/incentive scheme to encourage accident free driving?

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

**Have you or any director/partner or any other Person who to your knowledge will drive:**

been convicted during the past 5 years of any offence in connection with any motor vehicle?

Yes  No

If 'yes', please provide details below;

Driver Name	Conviction Code	Date of Conviction	Penalty Points / Disqualification period

been convicted or charged (but not yet tried) with a criminal offence relating to theft, fraud or dishonesty, ever been disqualified from driving or had any prosecution or police enquiry pending, had a proposal declined, been required to pay an increased premium, had special conditions imposed or had a policy cancelled or have been refused renewal terms:

Yes  No

If you answered yes, please provide details;

Do any drivers have a history of defective vision or hearing (not corrected by glasses or hearing aid), diabetes or any disease or physical or mental infirmity of any kind: (please advise further details if yes)

Yes  No

*You are reminded that you and any known drivers are required by law to inform Drivers Medical Branch, DVLA, Swansea, SA99 1AT, at once, if you have any disability including any physical or mental condition which is, or may become likely to affect your fitness as a driver.*

Do all of the drivers hold the relevant driving qualification/certification – ROSPA or equivalent accredited by an awarding body - for advanced driving skills including the use of blue lights?

Yes  No

If no, what driver training has taken place, and to what standard?

How do you as a business or individual ensure the advanced driving skills are maintained?

**Hazardous Goods**

Do you carry or are likely to carry, any good or materials which are of a hazardous nature?

Are any goods carried that are subject to the provisions of any hazardous goods regulations?

**Claims History:**

Have you had any claims in the last 5 years?

Yes  No

Please provide a claims experience from your previous Insurer (If applicable) or alternatively provide details of any claims in the last 5 years

Driver Name	Date of Accident / Claim	Brief details of Accident / Claim	Fault or Non Fault (NCB allowed or disallowed)	Total Cost of Claim

Please note that any quotation given will be subject to sight of your previous Insurers Claims Experience or Proof of No Claims

**General Questions:**

Have you or any director/partner ever been declared bankrupt or are the subject of any current bankruptcy proceedings or any voluntary or mandatory insolvency or winding up procedures?

Yes

No

If yes, please provide details;

Do you have a Health & Safety Statement?

Yes

No

Do you have any awards or accreditations?

Yes

No

If yes, please provide details:

**Please read and sign Declaration below**

**Declaration**

*I/we declare that (a) this proposal declaration has been completed after a fair presentation of the risk being made to the insurer; (b) it's contents are true and accurate and (c) all material circumstances that the insured knows or ought to know have been disclosed to the insurer or failing that sufficient information to put a prudent insurer on notice that further enquiries are needed.*

*I/we undertake to inform you before any contract of Insurance is concluded, if there is any material change to the information already provided or any new fact or matter arises which may be relevant to the consideration or our proposal for Insurance.*

*I/we understand that non-disclosure or misrepresentation of a material fact or matter may entitle the Insurer to avoid this Insurance, impact the terms of the policy or impact whether the policy responds in whole or part to a claim.*

Proposer's Signature:

Date:

Printed Name:

Position in Company:

## Appendix 1 – Definitions of Hazardous Goods

<p><b>UN Classifications</b></p> <p><b>Class 1 Explosives</b> Subdivided into 6 groups 1.1 to 1.6</p> <p><b>Class 2 Gases</b> Covers all compressed gases including flammable and toxic. Subdivided into: 2.1 flammable gases 2.2 non-toxic, non-flammable compressed gases 2.3 toxic gases.</p> <p><b>Class 3 Flammable liquids</b> Give off vapour which burns in air if ignited.</p> <p><b>Class 4 Other flammables</b> Subdivided into: 4.1 flammable solids 4.2 spontaneously combustible 4.3 dangerous when wet.</p> <p><b>Class 5 Oxidisers</b> Subdivided into: 5.1 oxidising agents 5.2 organic peroxides.</p> <p><b>Class 6 Toxics</b> Subdivided into: 6.1 poisonous/toxic substances 6.2 infectious substances.</p> <p><b>Class 7 Radioactives</b> Not subdivided but there are 3 levels of danger.</p> <p><b>Class 8 Corrosives</b> May cause serious burns etc.</p> <p><b>Class 9 Miscellaneous</b> Covers any other substance classified as dangerous by the UN which does not readily fit into one of the above classes.</p>	<p><b>Packing Groups</b> Dangerous Goods that are carried in packages are also assigned a Packing Group depending on the nature of the risk.</p> <p><b>Packing Group I High Danger</b> <b>Packing Group II Medium Danger</b> <b>Packing Group III Low Danger</b></p> <p><b>Transport Categories</b> All dangerous goods are allocated a transport category ranging from 0 to 4. These values are used to determine whether the total quantity of goods carried is sufficiently large enough to fall within the regulations.</p> <p><b>TC0</b> relates to certain highly dangerous infectious substances. <b>TC1</b> represent the most dangerous products such as toxic compressed gases. <b>TC3</b> are less dangerous substances. <b>TC4</b> are deemed so safe most of the regulations do not apply.</p> <p>When determining whether the regulations apply for loads of the same transport category, the total quantity in litres or kilograms must exceed the threshold for the relevant transport category.</p>	<p><b>High Consequence Dangerous Goods</b> Are those which have the potential for misuse in a terrorist incident which may as a result, produce serious consequences such as major casualties or mass destruction.</p> <p>Special security provisions have to be applied whilst such goods are carried.</p> <p>High Consequence Dangerous Goods are listed below and carried in quantities greater than those indicated.</p>																																																																																																																					
	<table border="1"> <tr> <th>Transport Category</th> <th>Total mass or volume of packaged dangerous goods for regulations to apply</th> </tr> <tr> <td>TC0</td> <td>Always applies</td> </tr> <tr> <td>TC1</td> <td>&gt;20</td> </tr> <tr> <td>TC2</td> <td>&gt;333</td> </tr> <tr> <td>TC3</td> <td>&gt;1000</td> </tr> <tr> <td>TC4</td> <td>Never applies</td> </tr> </table> <p>If the load is of mixed categories then refer to the regulations as different load thresholds apply, calculated by means of a 'mixed load multiplier'.</p>	Transport Category	Total mass or volume of packaged dangerous goods for regulations to apply	TC0	Always applies	TC1	>20	TC2	>333	TC3	>1000	TC4	Never applies	<table border="1"> <thead> <tr> <th rowspan="2">Class</th> <th rowspan="2">Division</th> <th rowspan="2">Substance or article</th> <th colspan="3">Quantity</th> </tr> <tr> <th>Tank (l)</th> <th>Bulk (kg)</th> <th>Packages (kg)</th> </tr> </thead> <tbody> <tr> <td rowspan="4">1</td> <td>1.1</td> <td>Explosives</td> <td>a</td> <td>a</td> <td>0</td> </tr> <tr> <td>1.2</td> <td>Explosives</td> <td>a</td> <td>a</td> <td>0</td> </tr> <tr> <td>1.3</td> <td>Compatibility group C explosives</td> <td>a</td> <td>a</td> <td>0</td> </tr> <tr> <td>1.5</td> <td>Explosives</td> <td>0</td> <td>a</td> <td>0</td> </tr> <tr> <td rowspan="2">2</td> <td></td> <td>Flammable gases (classification code F)</td> <td>3000</td> <td>a</td> <td>b</td> </tr> <tr> <td></td> <td>Toxic gases (classification codes including letters T, TF, TC, TG, TFC or TOC) excluding aerosols</td> <td>0</td> <td>a</td> <td>0</td> </tr> <tr> <td rowspan="2">3</td> <td></td> <td>Flammable liquids of packing groups 1 and 2</td> <td>3000</td> <td>a</td> <td>b</td> </tr> <tr> <td></td> <td>Desensitised explosives</td> <td>a</td> <td>a</td> <td>0</td> </tr> <tr> <td>4.1</td> <td></td> <td>Desensitised explosives</td> <td>a</td> <td>a</td> <td>0</td> </tr> <tr> <td>4.2</td> <td></td> <td>Packing group 1 substances</td> <td>3000</td> <td>a</td> <td>b</td> </tr> <tr> <td>4.3</td> <td></td> <td>Packing group 1 substances</td> <td>3000</td> <td>a</td> <td>b</td> </tr> <tr> <td rowspan="2">5.1</td> <td></td> <td>Oxidizing liquids of packing group 1</td> <td>3000</td> <td>a</td> <td>b</td> </tr> <tr> <td></td> <td>Perchlorates, ammonium nitrate and ammonium nitrate fertilizers</td> <td>3000</td> <td>3000</td> <td>b</td> </tr> <tr> <td>6.1</td> <td></td> <td>Toxic substances of packing group 1</td> <td>0</td> <td>a</td> <td>0</td> </tr> <tr> <td>6.2</td> <td></td> <td>Infectious substances of Category A</td> <td>a</td> <td>a</td> <td>0</td> </tr> <tr> <td>7</td> <td></td> <td>Radioactive material</td> <td colspan="3">3000 A1 (special form) or 3000 A2, as applicable in Type B or Type C packages</td> </tr> <tr> <td>8</td> <td></td> <td>Corrosive substances of packing group 1</td> <td>3000</td> <td>a</td> <td>b</td> </tr> </tbody> </table> <p><b>KEY</b> a Not relevant. b The provisions of ADR 1.10.3 do not apply.</p>	Class	Division	Substance or article	Quantity			Tank (l)	Bulk (kg)	Packages (kg)	1	1.1	Explosives	a	a	0	1.2	Explosives	a	a	0	1.3	Compatibility group C explosives	a	a	0	1.5	Explosives	0	a	0	2		Flammable gases (classification code F)	3000	a	b		Toxic gases (classification codes including letters T, TF, TC, TG, TFC or TOC) excluding aerosols	0	a	0	3		Flammable liquids of packing groups 1 and 2	3000	a	b		Desensitised explosives	a	a	0	4.1		Desensitised explosives	a	a	0	4.2		Packing group 1 substances	3000	a	b	4.3		Packing group 1 substances	3000	a	b	5.1		Oxidizing liquids of packing group 1	3000	a	b		Perchlorates, ammonium nitrate and ammonium nitrate fertilizers	3000	3000	b	6.1		Toxic substances of packing group 1	0	a	0	6.2		Infectious substances of Category A	a	a	0	7		Radioactive material	3000 A1 (special form) or 3000 A2, as applicable in Type B or Type C packages			8		Corrosive substances of packing group 1	3000	a	b
Transport Category	Total mass or volume of packaged dangerous goods for regulations to apply																																																																																																																						
TC0	Always applies																																																																																																																						
TC1	>20																																																																																																																						
TC2	>333																																																																																																																						
TC3	>1000																																																																																																																						
TC4	Never applies																																																																																																																						
Class	Division	Substance or article	Quantity																																																																																																																				
			Tank (l)	Bulk (kg)	Packages (kg)																																																																																																																		
1	1.1	Explosives	a	a	0																																																																																																																		
	1.2	Explosives	a	a	0																																																																																																																		
	1.3	Compatibility group C explosives	a	a	0																																																																																																																		
	1.5	Explosives	0	a	0																																																																																																																		
2		Flammable gases (classification code F)	3000	a	b																																																																																																																		
		Toxic gases (classification codes including letters T, TF, TC, TG, TFC or TOC) excluding aerosols	0	a	0																																																																																																																		
3		Flammable liquids of packing groups 1 and 2	3000	a	b																																																																																																																		
		Desensitised explosives	a	a	0																																																																																																																		
4.1		Desensitised explosives	a	a	0																																																																																																																		
4.2		Packing group 1 substances	3000	a	b																																																																																																																		
4.3		Packing group 1 substances	3000	a	b																																																																																																																		
5.1		Oxidizing liquids of packing group 1	3000	a	b																																																																																																																		
		Perchlorates, ammonium nitrate and ammonium nitrate fertilizers	3000	3000	b																																																																																																																		
6.1		Toxic substances of packing group 1	0	a	0																																																																																																																		
6.2		Infectious substances of Category A	a	a	0																																																																																																																		
7		Radioactive material	3000 A1 (special form) or 3000 A2, as applicable in Type B or Type C packages																																																																																																																				
8		Corrosive substances of packing group 1	3000	a	b																																																																																																																		